**Chair of Trustees Report**

**January 2024**

Actions undertaken to raise tKC profile in the community:

* Met with Jim Sinnott – WDC portfolio holder for communities and leisure. Introduced him to the centre and our operations. Established a need for networking with other district community centres and inclusion in relevant initiatives going forwards. Becky and I will maintain comms with him going forwards.
* Met with Tracey Drew at end of December – local WCC (Green Party). Appraised her of the need for support regarding lease negotiations. She has made contact with a colleague (Jason King) for further guidance to take this forward – he has pledged support.
* Met with Sir Jeremy Wright (MP) at the end of December. Showed him facilities – including POD which he found interesting. Spoke to him also about the need for support to accelerate the lease negotiations. He has already come back to me with a request for an update on this – so that is very encouraging.
* Supported stall at Christmas Fair (with Dr Becky and Vicky – Radio Abbey volunteer) in partnership with Compassionate Kenilworth – good to put faces to names. Little opportunity to discuss donations with citizens. 200 for £100 needed to be deferred to a date in new year.
* Meeting tomorrow with John Cooke - local WCC (Conservative). Will have similar conversations regarding support for lease negotiations. Had copied in Rik Spencer – not had any feedback from him, but he may come with John?

Actions relating to lease negotiations:

* Email sent last week to 2 named contacts regarding lease negotiations. Not had anything confirmed yet – I will keep chasing and if necessary, will ask for pressure from political leaders.
* Sim, Sarah and I to meet to resume discussions.
* Sarah has garnered support from a local surveyor and developer. Identified that the requirement for us to commission a survey of the centre is not identified in the current lease – therefore we will be reiterating this to WCC when we start lease discussions.

Funding:

Core funding total – per annum over next 3 years = £30K

* Kenilworth Town Council pledged £75K over 3 years to support core funding from 1 April 2024. Press release circulated jointly last week.
* 1961 Fund awarded £5K annually for 3 years for core funding – received.

Youth provision = £ 20 256.48 for next year and guaranteed £12K for the foreseeable future.

* WCC fund - £5K for youth provision
* Kenilworth Town Council - £3 756.48 for youth provision from 1 April 2024
* Sponsorship offered from local firm (Perforated and stamp Products) of £1K monthly. Final meeting in train to secure this. To support youth provision.
* Rotary - £500 for youth provision. received

Infrastructure projects = £5 200

* Motorvate (Jaguar / Land Rover) awarded £5 200 – ringfenced for IT replacement.

New initiative = £1 000

* Kenilworth Mayor’s Pathway to Work Scheme - £1000

Fundraising = £1529

* Kenilworth Runners (Paul Miller Art Fundraising) - £500
* Susan Miller (Paul Miller Art Fundraising) - £419
* Watercolour Runners (Paul Miller Art Fundraising) - £110
* Wreath Workshop - (Rain & Shine) - £500

We still need to launch the 200 for £100 campaign. Suggested that this should be mid-February – just before half term so that the impact of the WTC press release will not deflect from the initiative. To be discussed at trustee meeting. Press release and flyers to be drafted for this.

HR:

* HR review of staff contracts starting.
* Ongoing historic HR issue is being addressed with HR company. Tribunal set for March 2024.

Safeguarding:

* Training of all staff and Trustees is complete.
* Verbal update at meeting of any reports logged.

Trustee Board:

* Accepted resignation from Victoria Mier. Thank you to be formally recorded and small card and gift to be sent to her.
* Vacancies for trustees with Marketing and Media knowledge.

Mandy Brougham

10 January 2024