**Chair of Trustees Report**

**November 2023**

Since taking on the role of Chairperson 7 weeks ago I have undertaken the following tasks:

* Handover with outgoing Chairperson
* Operational updates with the Centre Managers – have been shared with the Board and some will be discussed further at the Trustee Meeting
* Informally met with incoming trustees
* Made some informal links with some community members who may be of support – business planning for charities, energy bill regulations
* Reviewed safeguarding training for all trustees and staff
* Supported Treasurer to arrange an Extraordinary Trustees Financial Strategy meeting with fellow trustees online
* Researched funding opportunities
* Agreed to pursue funding bids in partnership with the CMs
* Agreed to attend funding discussion with representatives of Kenilworth Town Council with the Treasurer – update to be shared on 15 November
* Represented tKC by laying a wreath at the Remembrance Service

As a Board of Trustees we have identified the following priorities to be addressed in coming months:

1. Develop a clear message to stakeholders to be used in discussions to generate funding
2. Seek core funding from local council/s
3. Re-nogotiate the lease with WCC
4. Develop a sponsorship campaign and follow up event to generate funds to address the deficit budget and secure future operational success for the centre
5. Agree a strategic plan with short, mid and long term aims

We are clear on who will lead in which area and this unified approach will go a long way to secure the future for the charity.

I have also developed a Trustee Induction Pack – which is to be shared with all Trustees and CMs on 15 November.

Mandy Brougham

8 November 2023